



FOUNDATION FOR
APPALACHIAN OHIO

Give. Grow. Create.

Scholarship Advisory Committee Volunteer Role and Responsibilities

The Scholarship Advisory Committee of the Foundation for Appalachian Ohio (FAO) plays a critical role in reviewing and recommending scholarship awards to the Board of Trustees annually. The Foundation relies on the passion and expertise of volunteers to ensure stewardship of our scholarship funds, while providing the opportunity for committee members to play a role in the post-secondary pursuits of our region's youth.

COMMITTEE MEMBER RESPONSIBILITIES

- Read and complete the Foundation's Conflict of Interest Form. Each member of the Scholarship Advisory Committee is responsible for avoiding any conflicts of interest and disclosing potential conflicts in a timely fashion.
- Review and rank scholarship applications, based on provided criteria of the scholarship.
 - The review of applications generally involves a time commitment of five to 15 hours, depending on the number of applications. To be respectful of committee members' time, technology is utilized to increase efficiencies and ample review time is provided.
- Attend the scholarship committee meeting in late April/early May to review and recommend scholarship recipients to the Board of Trustees, and provide counsel on ways to improve the scholarship review process and/or program.
- Maintain complete confidentiality of committee discussions, information in scholarship applications and final recommendations.
- Understand and promote the Foundation for Appalachian Ohio and its scholarship program, and refer prospective scholarship donors (individuals, organizations or businesses) when applicable and appropriate.

FAMILY PARTICIPATION ON COMMITTEE

- Immediate family members such as spouses or father/daughter are welcome to participate together as one unit in FAO's Scholarship Review Committee. Immediate family members will review the same applications, decide upon and provide one list of recipient recommendations to the full FAO Scholarship Review Committee, and send one representative to the FAO Scholarship Review Committee meeting.

TERMS OF SERVICE

There is no stated term of service on the Foundation's Scholarship Advisory Committee. Individuals are appointed by the Foundation and are replaced at such time the individual(s) resigns his/her position.

COMMITTEE SERVICE

We hope you will join FAO in service to the region as a volunteer of the Scholarship Advisory Committee – please contact Maureen Sharkey at msharkey@ffao.org or 740.753.1111 if you have any questions or would like to serve.